



"Dedicated to the educational development of electrical professionals."

Congratulations on taking the first step into apprenticeship, we are pleased that you have chosen the electrical field as your career choice. You have chosen a pathway that will continually challenge both your physical and intellectual abilities. You have selected the most regulated of the building trades. The electrical field is rewarding, ever-changing, many times very demanding and will require continuous education for your entire career. In choosing the Area 1 Inside Electrical Program we will provide you with the knowledge to advance your career, obtain job satisfaction, and ultimately provide you with the ability to secure a brighter financial future.

It is the intention of the program to offer you the opportunity to obtain the following:

- 8,000 hours of On-The-Job Training
- 576 hours of classroom instruction
- Semi-annual wage increases
- a Certificate of Completion
- A referral to take the State General Journeyman Electrician's exam upon completion of this program.

In this document, you will find we have outline the requirements for application, a fillable application, dates and times for applications and how applications are accepted.

The JATC no longer accepts letters of reference for calculation so please do not submit them. All information must be submitted at one time and nothing submitted before or after the application will be considered. **DO NOT HAVE YOUR TRANSCRIPTS SENT TO THE JATC FROM YOUR SCHOOL**, these will be considered to be submitted without the application and they will not be counted

All applications received between March 1, 2022, and May 31, 2022 will be scored and ranked with all applicants being notified in writing on or before June 20, 2022, as to their placement on the ranked list or explanations for ineligibility.

All applications received between June 1, 2022 and August 30, 2022 will be scored and ranked with all applicants being notified in writing on or before September 5, 2022 as to their placement on the ranked list or explanations for ineligibility.

All applications received between September 1, 2022 and November 18, 2022, will be scored and ranked with all applicants being notified in writing on or before December 20, 2022, as to their placement on the ranked list or explanations for ineligibility.

If you applied in 2020 or 2021, and qualified to be on the ranked list, you do not need to apply again; unless you are submitting additional documentation in an attempt to raise your existing score.

Appointments for GED tests MUST be scheduled and paid for in advance. Please contact [Chelsea@nwt-at.com](mailto:Chelsea@nwt-at.com) to schedule a date and time.



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AREA 1 INSIDE ELECTRICAL JATC MA#1046  
2022 OPENING ANNOUNCEMENT

This notice is to inform you that the AREA 1 INSIDE ELECTRICAL JATC anticipates an opening for applications for the following trade:

License: Inside Wireman

ONLINE APPLICATIONS FOR THE FOLLOWING DATES:

Opening date for accepting applications:	Tuesday, March 1, 2022
Closing date for applications:	Friday November 18, 2022

**ONLINE APPLICATIONS ONLY!!  
NO WALK-IN INFORMATION GIVEN OUT OR TAKEN IN**

**Northwest Institute of Electrical Training  
Applications are available by request only to:  
[info@nwt-at.com](mailto:info@nwt-at.com) on or after March 1, 2022**

**No phone requests will be considered.**

Applications will be sent out and accepted daily between Tuesday, March 1, 2022, and Friday, November 18, 2022. Please email your application, transcripts, and work verification letters. All documents are required at the time of application. No additional information can be added after the application has been submitted.

**Minimum Program Requirements**

Must be at least 18 years of age when indenturing into the program, a High school graduate with a 2.0 GPA (C average) from a school accredited by a State Education Agency.

**OR:** have a qualifying GED: Score 2300, if achieved after January 1, 2002, but before January 1, 2014; Score 600 if completed after January 1, 2014.

**OR:** Should the high school GPA fall below the requirement, the applicant may provide an official transcript from an accredited college indicating general education courses (Writing, English, Maths, History, etc.) with a 2.0 "C" or better to be averaged with the low high school score.

**OR:** Should the high school GPA fall below the requirement, the applicant may make an appointment through the JATC staff to sit for a computerized GED Practice test, obtaining scores showing that the tester has received a score of 150 or more in each portion of the practice GED.

### **Math Requirement**

A minimum grade of "C" (2.0) or better for one full year of high school algebra.

**OR:** equivalent college algebra course      **OR:** if submitting a GED taken after 1/1/14, a minimum score of 150 on the Math portion of the test

**No foreign transcripts will be accepted** for minimum qualification purposes. Should the applicant be a graduate of a foreign nation/country, they will be required to make an appointment through the JATC staff to sit for a computerized GED Practice test showing the tester has received a score of 150 or more in each portion of the practice GED. Only the tester may be in the testing session. No cell phones will be allowed during the session. Appointments for the exam can be made by email only. A non-refundable testing fee of \$200.00 must be submitted before the scheduled test. Please note that a score of 150 or better on the math portion of the Practice GED, administered through the apprenticeship office, will qualify as the requirement for the math placement test. This test may take up to 8 hours to complete, and all sections are to be completed in the same testing session.

Challenges to ranking are only considered if they are in writing to the Committee within 30 days of the date of the Notification Letter. No challenges will be addressed over the phone.

Information regarding an application will not be given to any individual other than the applicant. (I.e., mothers, fathers, spouses, domestic partners, employers, etc.)

### **Employment**

8,000 hours of on-the-job training is required for the COMPLETION of the program

### **WAGES**

The average wage for journeymen employed by participating employers is \$44.37 per hour as of January 1, 2022, journey-level. Future wages are updated on January 1, 2023)

### **RANKING PROCESS**

Applicants are ranked by a point system based on submitted documentation. Ranked applicants are placed according to their ranked scores.

## **TRADE SCHOOLS**

Trade school experience will be considered for points based on submitted transcripts showing a grade of "C" or above.

## **ELECTRICAL, CONSTRUCTION, AND ELECTRICAL SUPPLIER EXPERIENCE**

Work experience in these fields must be documented on company letterhead and signed by the company's official. Letters must include dates of hire/termination, a brief description of work performed, and **total hours of employment**. Resumes and paystubs are not proof of experience. Applicants cannot self-verify their previous experience.

### **APPLICATION POINT SYSTEM**

Qualifying applications will be reviewed and scored according to the following point system. Points are awarded based on written documentation (letters from employers on company letterhead, DD214, course certificates, school transcripts, etc.).

#### **High School Diploma**

GPA of 3.5 and above	15 points	<b>MAXIMUM 15 Points</b>
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#### **10 points maximum per class category 15 points total.**

Algebra I	Drafting	Blueprint Reading
Algebra II	National Electric Code	Electrical-related classes
Geometry	Electronics classes	Military-related (electrical)
Trigonometry I	Integer Math	
OSHA 10 (entire course) NOT A CERTIFICATE		Safety (complete class)
NOT A CERTIFICATE		

The best class term or semester for the above classes will qualify; the same class cannot be counted twice.

#### **Grade per high school semester** **semester**

A	2.5 points
B	1.5 points
C	0.5 points
P	1.0 point

Military credit per electrical certificate 1 point

#### **Grade per college**

A	5.0 points
B	3.0 points
C	1.0 point
P	2.0 points

**MAXIMUM 55 Points**

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#### **Shop classes**

10 points maximum

High school construction classes

15 points maximum

**MAXIMUM 25 Points**

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## Trade School

Electrical construction–related	10 points per semester credit or equivalent (30 points maximum)
Construction-related	5 points per semester credit or equivalent (20 points maximum)

**MAXIMUM 50 points**

## Experience

Electrical construction experience	3 points per month	(40 points maximum)
Construction-related experience	1 point per month	(25 points maximum)
Electrical supplier experience	1 point per month	(15 points maximum)

***One month of experience is defined as 150 OJT hours***

**TOTAL MAXIMUM SCORE: 155 POINTS**

**No documents are accepted after the original application has been submitted**

**The Committee works from the following four lists:**

1. Did Not Qualify List (DNQ)

Applicants placed on this List did not meet the minimum qualifications. They will be notified by a letter stating the reasons for failing to qualify, the requirements for admission, and the appeal rights available.

2. The pool of Eligibility List (POE)

This List is for applicants who have met all of the qualifications described in the opening announcement. However, they will not be eligible to be scored, ranked, and placed in employment until they:

**Due to COVID 19, the Committee does not require a math placement test for the 2022 application period. The math requirements, as mentioned below, are still in effect**

### **Math Requirement**

A minimum grade of "C" (2.0) or better for one full year of high school algebra.

**OR:** equivalent college algebra course      **OR:** if submitting a GED taken after 1/1/14, a minimum score of 150 on the Math portion of the test

3. Ranked List

The ranked List comprises all applicants by name, if they qualified for placement or why they may have been declined placement.

4. Ready for Employment List (RFE)

When the current RFE list allows, the top 20 applicants from the Ranked Pool of Eligibles List will be placed in the RFE list. Then, as applicants are hired off this List, the next group of applicants from the Ranked List will be added once the RFE list is down to 10 names.

Removal from the RFE list included the following reasons:

1. Hired
2. Third refusal to work
  - a. applicants not returning calls from potential employers
3. Disconnected phone number
4. Returned mail
5. Applicant request for the removal

### **WAGE SCALE:**

The guaranteed wage for apprentices is based on the average Journeyman wage of \$44.37 per hour (January 1, 2022). Advancement is based on hours worked (1000 hours six month period) and schooling completed. Re-rates are scheduled for July 1 and January 1 of each year. (Wage scale will be modified on January 1, 2023)

Average Journeyman wage for 2022 - \$44.37 per hour.

<b><u>Apprentice period</u></b>	<b><u>% of Journey Scale</u></b>	<b><u>Minimum hourly rate</u></b>
1 <sup>st</sup> period	40%	\$ 17.75
2 <sup>nd</sup> period	50%	\$ 22.19
3 <sup>rd</sup> period	55%	\$ 24.40
4 <sup>th</sup> period	60%	\$ 26.62
5 <sup>th</sup> period	65%	\$ 28.84
6 <sup>th</sup> period	70%	\$ 31.06
7 <sup>th</sup> period	75%	\$ 33.28
8 <sup>th</sup> period	80%	\$ 35.50

## **FREQUENTLY ASKED QUESTIONS**

### **How does the Apprenticeship Program work?**

*Once you are hired as an apprentice, you will be expected to maintain full-time employment and attend required classes.*

### **Where is the school, and how often do I attend?**

*Classes are held at the Northwest Institute of Electrical Technology at 6915 NE 42<sup>nd</sup> Street, Portland, OR 97218 and at 1006 NE 146<sup>th</sup> Street, Vancouver, WA 98685. Regularly scheduled classes are one evening per week from 6:00 pm to 10:00 pm during the school year. You will also be required to attend occasional labs.*

### **How much does the school cost?**

*As of September 1, 2022, tuition costs approximately \$350.00 quarterly, plus books and lab fees. You will also receive college credit from Clackamas Community College. (4 qtr. per year )*

### **Where will I work?**

*Our apprentices may only work for Approved Training Agents. Training Agents are licensed electrical contractors in the area who hire and train our apprentices. Once you are on the Ready for Employment list, the staff will provide you with a list of approved contractors.*

### **What is "on-the-job" training?**

*On-the-job training is earning while you learn. You will work under the direct supervision of a licensed Journeyman Electrician to learn your trade while also attending evening classes.*

### **How much will I earn?**

*Starting wage for a Period 1 Apprentice is \$17.75 per hr. as of January 1, 2022. Regular re-rates happen as you progress through your classes and accumulate on-the-job hours.*

The Area 1 Inside Electrical JATC and the Northwest Institute of Electrical Technologies do not discriminate based on race, color, religion, gender, sexual orientation, marital status, age, national origin/ancestry, disability, family relationship, etc. other protected class per applicable law. We are committed to nondiscrimination and apply all aspects of the operation of the apprenticeship and training program.